

Omega Psi Phi Fraternity, Inc.  
International Achievement Week Committee



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To: All Chapter Achievement Week Chairmen  
From: Bro. Christopher Norman, Chairman  
Copy: Bro. Ricky Lewis, 1<sup>st</sup> Vice Grand Basileus; International  
Achievement Week Committee  
Date: August 15, 2020  
Re: International High School Essay Contest Guidance

Greetings to all Chapter Achievement Week Chairmen. This serves to provide guidance on how to properly conduct the International High School Essay Contest ("Essay Contest"). The Essay Contest is intended to be conducted at the Chapter level with the winners from the Chapters advancing forward to the District and International levels for further competition. It is expected that *each Chapter* of the Fraternity conduct an Essay Contest and identify a winner to represent their Chapter. That winning essay is then forwarded to the required District specific process in order to identify one winner to represent each District. The winning submission from each District is then forwarded to the International Achievement Week Committee ("IAWC") for review. The IAWC utilizes two panels of independent judges to identify five semifinalists and the four finalist winners. The finalists receive cash awards as listed in the Essay Contest document.

Please note that *no essays* are to be sent directly to the International Headquarters office or directly to the Chairman/Vice-Chairman of the IAWC. They will be deemed ineligible. All essay submissions have to be initially reviewed and judged at the Chapter level. If you are aware of students that have an interest in participating in the Essay Contest, please have them forward their essay submission to the nearest Chapter for inclusion in their process. The Find a Chapter function on the [www.oppf.org](http://www.oppf.org) website can be used to assist with locating the nearest Chapter. The deadline for submission of essays to the Chapters is Friday, October 16, 2020.

The International Achievement Week Committee looks forward to working with all of you during the upcoming year. Please feel free to contact me directly at [cknorman@mac.com](mailto:cknorman@mac.com), or reach out to your respective District Chairman with any questions or comments.